One day

IMCAS
ASIA CLASS
PART OF OUR VIRTUAL SERIES

class

IN COLLABORATION WITH THAICOSDERM*

SATURDAY OCTOBER 17, 2020

GROUP REGISTRATION GUIDELINES
SPONSOR

DELEGATE VIRTUAL PASS (full access)	
PHYSICIAN - PRACTICING DOCTOR - 130 USD before discount	
NON PHYSICIAN - PHD IN MEDICAL SCIENCE - 130 USD before discount	
number of ordered delegate virtual pass	applicable discount
over 15 virtual pass	10%
over 25 virtual pass	15%
over 50 virtual pass	18%
over 70 virtual pass	20%
over 90 virtual pass	25%

* THAICOSDERM Thai Society of Cosmetic Dermatology and Surgery
ITCAM

AS EASY AS 1,2,3

WHAT IS THE PURPOSE OF THE GROUP REGISTRATION?

To gather all registrations of companies who wish to purchase more than 15 badges under one platform.

WHY SHOULD YOU REGISTER YOUR PARTICIPANTS THROUGH THE GROUP REGISTRATION PLATFORM?

- save time
- take advantage of group registration discount: the more delegates badges registered, the higher the discount rate!
- take advantage of the early bird fee until the closing of the platform on **Wednesday, September 30 2020 (11:59 PM Paris time) instead of September 25 2020**
- obtain one invoice per entity/company branch/ business partner

WHO IS INVOLVED IN THE PROCESS?

The group registration Administrator of the company has the following duties:

- coordinate the global group registration of the company
- create registration lists for the branches, subsidiaries, distributors or any other entity wishing to invite participant(s) to the event -> one registration list per accounting entity should be created, as separate invoices will be issued
- assign a Manager per registration list and follow up with all the Managers

The group registration Manager has the following duties:

- register participants to his/her list
- pay his/her own invoice corresponding to his/her list

HOW TO USE THE GROUP REGISTRATION PLATFORM?

1. Administrator opens the registration list(s), and assigns one Manager per list
2. Each Manager receives an email containing login/ password and instructions to proceed
3. Managers fill in registration list(s) with their participants' details
4. When the deadline for modifications is reached - **Wednesday, September 30 (11:59 PM Paris time)** -> all registration lists automatically close
5. Each Manager receives an immediate automatic acknowledgement with the corresponding invoice attached
6. Payment should be made within the following 72 hours
7. Managers can download all confirmation letters when the general amount due is cleared off in our bank account

WHAT HAPPENS AFTER THE CLOSING OF THE PLATFORM AND WHAT ARE THE METHODS OF PAYMENT?

- after the closing of the platform, your list will be automatically validated and no badge/billing data modification will be allowed. Each badge amendment will be charged (see below chapter)
- the percentage of the discount is binding, which means that 1/ the company's Administrator holds the responsibility of getting all payments paid and 2/ all Managers are benefiting from the same discount AT THE CONDITION ONLY that all payments are done on due time > credit cards, bank transfers, ALIPAY are accepted
- should one of the Manager's invoice not be paid by the due date, then the whole discount benefit will be removed and all the Managers invoices will have to be paid with a discount placed at zero
- credit cards, bank transfers, ALIPAY are accepted

HOW CAN A REGISTRATION BE MODIFIED?

The part dedicated to the update of the badges already registered will be available after the closing of the platform. The following badge changes will be subject to charge (30 USD per change):

- name misspelled
- wrong specialty - country - email
- changing the registration from one participant to another (pay attention that your new participant is entitled to the badge type, otherwise the change won't be validated)

The changes will be actioned only after the general amount due has been cleared off in our bank account (credit cards, bank transfers and alipay are accepted). Upon reception of the payment, the updated confirmation letter will be ready for download on the platform.

WHAT ABOUT DATA PROTECTION AND PRIVACY POLICY?

IMCAS follows the General Data Protection Regulation (GDPR), the European privacy legislation that ensures the protection of personal data. It provides transparency concerning the collection, use and processing of data. For more information, please refer to our FAQ online

In order to perfectly communicate with any participant, IMCAS needs to process the following personal data:

- Full name for issuing confirmation letter and the badge
- Email address to send mandatory congress information (confirmation letter, evaluation process, certificate of attendance, etc.)

Therefore, you are asked to provide such information for each participant you register.

As the registrant, you have to make sure that you are allowed to share the data of each participant by obtaining the necessary consents

REGISTRATION GUIDELINES

For groups

Access to the class and sessions is subject to a number of regulations that aim to guarantee the scientific independence of the congresses and preserve it from any commercial interest or influence.

A precise badge policy has been implemented specifying the rules of admittance to the different areas of the congress, complying with the criteria required by the CME accreditation organizations. According to each badge type a full or partial access is issued.

A distinction is made between "Physician" and "Non-physician". For the latter, the level of medical study determines whether concerned attendees are entitled to a full or partial access.

Upon registration, all necessary proofs of practice should be uploaded. IMCAS is authorized to take measures which may lead to the withdrawal of the badge and the denial of access to the congress area if the badge policy is violated.

	STATUS	BADGE TYPE		FEES in USD (early bird before September 25) online (virtual attendance)	BADGE ACCESS	SUPPORTING DOCUMENTS
BADGE	PHYSICIAN	PRACTICING DOCTOR / RESIDENT		130 After early bird: 160		a. medical identification number or a. physician diploma or certificate of resident
BADGE	NON PHYSICIAN	UNDER PHYSICIAN SUPERVISION	NURSE PRACTITIONER (NP)	130 After early bird: 160	Full access badge including: - Live stream of all sessions on Friday, October 16 - 48-hour access in replay on Saturday, October 17 and Sunday, October 18 - Live chat with both the audience and the faculty	a. nurse or physician assistant diploma b. written letter proving employment in a physician's office under his/her supervision
BADGE	NON PHYSICIAN	NOT UNDER PHYSICIAN SUPERVISION	PhD IN MEDICAL SCIENCE	130 After early bird: 160		a. PhD medical science diploma
OPTION	IMCAS	IMCAS ACADEMY DISCOVERY OFFER		340	Get unlimited access to 5,000 videos from the best international experts and enjoy IMCAS Alert, the leading service dedicated to complications. Sign up now for a 12-month subscription to IMCAS' e-learning platform and be part of the fastest growing medical community in dermatology, plastic surgery and aging science (standard subscription is at 390 USD) Access to videos is according to your badge status (specialty), more info on imcasacademy.com Careful: offer valid for first time subscribers only	

ADDITIONAL INFORMATION

- IMCAS Surgery sessions are restricted to Board Certified Surgeons:
  - plastic surgeons
  - facial plastic surgeons
  - oculoplastic surgeons
  - residents in surgery

Facial plastic, oculoplastic, maxillofacial, and ENT, surgeons may access sessions on face surgery only

- IMCAS Academy option is to be purchased separately

Any queries? GROUPREGISTRATION@IMCAS.COM or contact us at +33 1 40 73 82 82 (in France) or at +852 6054 3312 (in Hong Kong)

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GROUP REGISTRATION DISCOUNTS APPLY ON HIGHLIGHTED BADGES.

NOTA: IMCAS ACADEMY OPTION IS NOT ELIGIBLE FOR DISCOUNT BUT IS AVAILABLE FOR PURCHASE ON THE PLATFORM.

GROUP REGISTRATION TERMS AND CONDITIONS

PURCHASE PRIORITY

All products are subject to availability.
In case of overbooking, purchase orders will be processed on a first-come, first-served basis. In case of a prior offer of the same product at the time of its receipt, IMCAS reserves the right to withdraw the product chosen. In such event, IMCAS will get in contact to notify and discuss further alternative options.

ORDER CONFIRMATION

By submitting a Purchase Order through our online portal, the buyer formally makes a legally binding offer to IMCAS.
On your email, you will be immediately acknowledged with the corresponding invoice. Within the following 72 hours after its receipt, the asked deposit should be paid.

PAYMENT TERMS

PAYMENT DEADLINES:
Total amount is due upon reception of invoice.

PAYMENT OPTIONS:

-by bank transfer: bank data references is on page 2 of the invoice

-by credit card (Mastercard, Visa, or American Express): additional fees will be applied; payment secure link will be sent to you upon request

-alipay

Nota: payment failure within deadline will automatically offset your order and the products will be released and made available for booking by other registrants.

CANCELLATION

Cancellation must be made in writing.

Cancellation request received before September 15, 2020:
-50% of the invoice total amount is charged as a cancellation fee*

Cancellation request received after September 15, 2020:
-100% of the invoice total amount is charged as a cancellation fee (no refund for the payment already made)*
Nota: payment failure for the cancellation fee will lead to a low credit rating which will affect your next participation on all of our future congresses.

In case of a Force Majeure on the exhibitor's side, the exhibitor can:

1) exchange their booth space for a virtual booth. IMCAS will refund any difference** .

2) all other products are not eligible for any refund, but may be exchanged* for virtual products. The exhibitor must pay any difference in price should they select a virtual product of a higher price.

*not applicable for any products which have already been delivered
**each case will be reviewed separately and must be supported by official documentation

PROGRAM MODIFICATION

Please note that while speakers, exhibitions and sessions were confirmed at the time of publishing, circumstances beyond the control of the organizers may necessitate substitutions, alterations or cancellations.

As such, IMCAS reserves the right to alter or modify the advertised speakers, exhibitions and sessions if necessary, without liability. Any substitutions or alterations will be updated on our portal and notified as soon as possible.

LIMITATION OF LIABILITY - FORCE MAJEURE

IMCAS shall assume no liability whatsoever in the event the congress is cancelled, rescheduled or postponed OR changed into another format as a result of a «Force Majeure» event beyond its reasonable control. For the purposes of this clause, Force Majeure events shall include, but not limited to general and labor strikes, invasions, hostilities, war, rioting or similar situations, acts of government or state* such as lockdown and quarantine measures, immigration and transport restrictions, and acts of nature such as fires, floods, extreme weather or other emergency.

A. If IMCAS determines that the congress needs to be cancelled as a result of a Force Majeure event, the refund policy applied will depend on the conference format:

1. HYBRID FORMAT (onsite & online) – cancellation more than 2 months** ahead of the congress: a portion (greater)** of the total invoice is due for refund*** / cancellation less than 2 months** ahead of the congress: a portion (reduced)** of the total invoice is due for refund***

2. VIRTUAL FORMAT (online only) – cancellation before and after date of invoice: 100% refund***

B. If IMCAS determines that the congress needs to be rescheduled or postponed as a result of a Force Majeure event, registration remains binding and registrant will be entitled to participate to the rescheduled congress without any further refund right.

IMCAS shall assume no further obligation to refund any travel or accommodation expenses incurred by the registrant in case the event is cancelled, rescheduled or postponed as a result of a Force Majeure event. If the registrant is not able to assist to the congress as a result of Force Majeure event, general cancellation policies rules as set above will apply.

C. If IMCAS determines that the congress needs to be held in another format as a result of a Force Majeure event: HYBRID to VIRTUAL format

Choice 1. Sponsors can choose to change their ordered products to virtual products. The sum of the virtual products must reach at least a certain percentage** of the initial investment and the difference will be refunded by IMCAS

Choice 2. Should the sponsor opt not to switch their participation to virtual, general cancellation policies rules as set above will apply

*government or state means both "France and the country where the concerned conference is held"
**please check the exhibitor guide and your invoice for the exact dates and portion/percentages.
***no refund for any products which have already been delivered

GOVERNING LAW

The construction, validity and performance of the present terms are exclusively governed by the laws of France (which is the home country of the mother company COMEXPOSIUM HEALTHCARE) without reference or regard to principles of conflicts of law. The parties submit to the exclusive jurisdiction of the courts of France, located in Paris.